

Q-N-T-I-A-L

4 September 1957

MR. ALVINUM JONES Chairman, Intelligence Advisory Committee

Mr. JONES : Chairman, IAC Ad-Hoc Sub-Committee on Information Processing

Mr. JONES : Inter-Agency Arrangements for Reproduction of Intelligence Information

(a) In its discussion of the Second Annual Report of AHIP the IAC agreed for further review of "the extent of restrictions or limitations on reproduction of intelligence" by IAC Agencies.

(b) AHIP accordingly submits herewith its review of the principal restrictions bearing on such reproduction. Also cited, in extension of its Second Annual Report, is paragraph 2 of the complete AHIP agreement which specifies the procedure IAC Agencies may employ to exclude any reproduction whatsoever of sensitive or other limited-dissemination material. TOP SECRET materials are, of course, separately controlled and, therefore, are not affected by this AHIP policy.

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For review:

Memorandum for Chairman, IAC dated 4 Sept. 1957 - "Reproduction of Material Originated in Another IAC Agency."

4 September 1957

MEMORANDUM FOR: Chairman, Intelligence Advisory Committee  
SUBJECT : Reproduction of Material Originated in Another IAC Agency

Introduction

On 11 June 1957 the Intelligence Advisory Committee noted and approved the following paragraph 2 of the Second Annual Report of the IAC Ad-Hoc Sub-Committee on Information Processing as a temporary procedural guide:

"In order to handle intelligence reference data by Minicard and other machines and equipment of advanced design, the member Agencies of the Intelligence Advisory Committee are agreed among themselves that each of them may perform reproduction for themselves, or for each other, of foreign intelligence and intelligence information, originally issued by any of them, provided that in every case the document was originally given general distribution to all IAC member agencies, or originally was placed on a reading panel for all IAC member agencies to select from if they chose so to do."

The approval was subject to further review by AHIP and presentation of specific recommendations in this field for consideration by the IAC at a subsequent meeting. In compliance with this direction the following Staff Study is submitted:

1. Problem

a. New machine techniques and equipment for the handling of large masses of intelligence data are now coming into use. The Killian Committee and other groups have recommended that every effort be made to adapt the most advanced types of equipment to the needs of intelligence. New devices and systems are being developed each year for the purposes of information storage, retrieval, and computation, and each year will see more of them in use in the IAC community.

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b. Section 101 of the National Security Act reads in part:

"(d) For the purpose of coordinating the intelligence activities of the several Government departments and agencies in the interest of national security, it shall be the duty of the Agency, under the direction of the National Security Council —

"(3) to correlate and evaluate intelligence relating to the national security, and provide for the appropriate dissemination of such intelligence within the Government using where appropriate existing agencies and facilities."

c. A Working Group on Reproduction Needs of Advanced Equipment for Information Storage and Retrieval was designated by the Ad Hoc Sub-Committee on Information Processing. An extract from the Final Report of that Working Group dated 10 July 1956, Subject: Minicard and the Application of the "Third Agency Rule" is as follows:

"In order to handle intelligence reference data by Minicard and other machines and equipment of advanced design, the member Agencies of the Intelligence Advisory Committee are agreed among themselves that each of them may perform reproduction for themselves, or for each other, of foreign intelligence and intelligence information, originally issued by any of them, provided that in every case the document was originally given general distribution to all IAC member agencies, or originally was placed on a reading panel for all IAC member agencies to select from if they chose so to do.

"In order to continue to safeguard all sensitive or other limited-dissemination material falling within the spirit of the "Third Agency Rule", the member agencies are agreed among themselves that such material will bear a special warning stamp which will exclude its reproduction into the Minicard or any other cooperative data handling system at all times."

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The Department of State in a memorandum dated 8 October 1956, Subject: "Authorization for IAC Agencies to Reproduce Certain State Department Documents", accepted the proposal and added the following proviso covering the reproduction of documents:

- "1. That each IAC agency maintain a separate record of the SECRET documents and another of the documents of lower security classification which it reproduces for its own or for the use of the other IAC agencies. These records should not only identify the documents reproduced but should also specify the date and the number of copies reproduced and their distribution outside the reproducing agency.
- "2. That copies of these records be submitted for the information of the Department on a monthly basis."

d. A copy of Department of State "Administrative Circular No. 122 dated June 14, 1957" implementing this agreement is attached.

3. Discussion

a. Executive Order 10501 Section 7, (c), implies recognition of an exception regarding the dissemination and reproduction of classified defense information originating in another department or agency by the Central Intelligence Agency. In the past the Agency has followed the practice of obtaining the consent of the originating Agency prior to dissemination of that material to another department or agency. Such material has been microfilmed in order to accomplish the initial supply and subsequent retrieval necessary for intelligence production. Recognition of the ability to retrieve rapidly is evidenced by the large number of requests for the interchange of copies of documents by members of the community.

b. It is evident from the tenor of the National Security Act of 1947, the Executive Order 10501, and the NSCID's that there should be a free and continuing interchange of intelligence and information within the Intelligence Community.

c. To accomplish this in a expeditious manner requires that all the IAC Member Agencies be able to reproduce and disseminate the intelligence and information in their respective files as necessary in the interests of the national defense.

d. It should be noted that Executive Order 10501, Section 7, (c) requires the consent of the originating agency when reproducing Top Secret and Secret material, thus implying that there is no prohibition of reproduction of Confidential material, Administratively Controlled material or Unclassified material.

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4. Recommendations

a. That the IAC approve as permanent procedure the AHIP agreement as set forth in its Second Annual Report and restated below as 1.

b. That the paragraph shown below as 2 be included in the approval of this policy:

1. "In order to handle intelligence reference data by Minicard and other machines and equipment of advanced design, the member agencies of the Intelligence Advisory Committee are agreed among themselves that each of them may perform reproduction for themselves, or for each other, of foreign intelligence and intelligence information, originally issued by any of them, provided that in every case the document was originally given general distribution to all IAC member agencies, or originally was placed on a reading panel for all IAC member agencies to select from if they chose so to do."
2. "In order to continue to safeguard all sensitive or other limited-dissemination material falling within the spirit of the "Third Agency Rule", the member agencies are agreed among themselves that such material will bear a special warning stamp which will exclude its reproduction into the Minicard or any other cooperative data handling system at all times."

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Chairman, AHIP

Attachment

Dept. of State copy of "Administrative Circular No. 122 dated June 14, 1957"

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Department of State  
Washington, D.C.

Administrative Circular No. 122  
June 14, 1957

**SUBJECT: Authorization for IAC Agencies to Reproduce Certain State Documents**

*July 1, 1956  
+ after*

1. Under provisions of Section 7, paragraphs (a) and (c) of Executive Order 10501, November 5, 1953, the Department hereby authorizes any agency which is a member of the Intelligence Advisory Committee (IAC) to reproduce for its own use, or for the use of another IAC agency: (1) Intelligence Reports published by the Department's Intelligence Area which do not bear either or both a restrictive distribution or access indicator, and (2) Department of State documents such as telegrams, despatches and instructions the highest classification of which is SECRET and which bear a notation on their face that they were supplied on original distribution to the Department's Office of Libraries and Intelligence\* (OLI), the Central Intelligence Agency (CIA), Army, Navy, and Air. Documents in this latter category which do not show (or the face thereof) distribution to all of these agencies may not be reproduced by a recipient agency without the specific prior approval of the Department of State.
2. In accordance with the provisions for proper accountability in Executive Order 10501, the Department will require:
  - a. That each IAC agency maintain a [separate] record of the SECRET documents and ~~any~~ other of the documents of lower classification (including administratively controlled documents which are not subject to Executive Order 10501) which it reproduces for its own use or for the use of the other IAC agencies. These records should not only identify the documents reproduced, but they also should specify the date and the number of copies reproduced and their distribution outside the reproducing agency.
  - b. That copies of these accountability records be submitted on a monthly basis for the information of the Department directed to the attention of the Chief, Division of Records Management, (RM).

(L/R)

State - FD, Wash., D. C.

\*Office of Libraries and Intelligence-Acquisition, (OLI)